

SECURITIES RELEASE REQUEST FORM
IMPORTANT: Please allow up to 7 working days for your request to be processed.



Citibank Pty Limited
 ABN 88 004 325 080
 AFSL No. 238098

The Loan Account/s connected with this mortgage/s are:

Please list all account holders	1.	Please list all account numbers	1.
	2.		2.
	3.		3.
	4.		4.

Mailing Address			
	SUBURB:	STATE:	POSTCODE:

Security Details

Please list the property(s) that will be released from the above mortgage account/s	Title Reference (if known)
1.	1.
2.	2.
3.	3.
4.	4.

Settlement Information

Reason for releasing security	<input type="checkbox"/> Refinance	Refinance Institution
	<input type="checkbox"/> Sale	
	<input type="checkbox"/> Account Repaid	
	<input type="checkbox"/> Other	Details:
<ul style="list-style-type: none"> Will you be releasing the above securities under a 90-Day Option arrangement? <i>Please note that 90-Day Options are only available on Revolving Mortgages.</i> 		Yes <input type="checkbox"/> No <input type="checkbox"/>
<ul style="list-style-type: none"> Where will the settlement be taking place? (Refinance/Sale only) 		
<ul style="list-style-type: none"> What is your preferred Settlement Date? (Sale/Refinance only) <i>Please note that Citibank's Settlement Agents will still require your refinancing Bank or Solicitor to contact them at least 6 working days prior to settlement to book this settlement date.</i> 		/ /

Your Solicitors Information

Solicitor's Company Name			
Solicitor's Mailing Address			
	SUBURB:	STATE:	POSTCODE:
Phone Number	()	Fax Number	()
Contact Name			
I/We authorise Citibank and its agents to deal with the solicitor/agent named in all dealings with the discharge of my/our securities.		Yes <input type="checkbox"/>	No <input type="checkbox"/>

Please fax your completed request to Citibank Securities Release

Fax Number (02) 8225 5066

Mailing Address GPO Box 4799 Sydney NSW 1044

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Additional Information

- Is an existing Bank Guarantee secured by any of the above Mortgage Accounts? Yes No
- Please note that Citibank will require the Original Bank Guarantee to be returned prior to Settlement. If you wish to make alternative arrangements for your Bank Guarantee, please contact CitiPhone Banking on 13 24 84.
- **The following question is for Victorian residents only where a sale of property is involved with the discharge transaction.**
- Do you require Section 27 details to be forwarded to you prior to settlement? Yes No

Discharge Authority

1. To Citibank Pty Limited (ABN 88 004 325 080)

Date

/	/
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Please discharge the mortgage you have over the property(s) listed on page 1 of this document and hand all deeds and documents connected with the property(s) to:

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or their nominee.

The Loan Account(s) and borrowers connected with this mortgage are reflected on page 1 of this document.

2. Instructions on the discharge of mortgage

The mortgage over the property(s) listed on page 1 of this document is to be discharged on payment of sufficient funds to repay my/our total debt in regards to the loan/s.

3. Forward address

Address 1:

SUBURB:	STATE:	POSTCODE:

Address 2:

SUBURB:	STATE:	POSTCODE:

4. Signatures (all parties to sign where deeds are in joint names)

Debtor/s to sign

Mortgagor/s to sign

1.
2.
3.
4.

1.
2.
3.
4.

Note: Where mortgagor/s, debtor/s are identical the authority need only be signed as mortgagor/s.

(Office use only) Signature/s verified by

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Use this area for Company execution clauses and seals if applicable

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